



HIGHWAYS ADVISORY COMMITTEE

7 July 2015

Subject Heading:

TPC594 - Minster Way, Highfield
Crescent & Upminster Road – Conversion
of Disc Parking to Pay & Display –
comments to advertised proposals

CMT Lead:

Andrew Blake-Herbert

Report Author and contact details:

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Policy context:

Traffic & Parking Control

Financial summary:

**The estimated cost of £8,500 for
implementation will be met by £7000
capital allocation and £1500 from the
2015/16 revenue budget for Minor
Traffic and Parking.**

**The subject matter of this report deals with the following Council
Objectives**

Havering will be clean and its environment will be cared for	<input checked="" type="checkbox"/>
People will be safe, in their homes and in the community	<input checked="" type="checkbox"/>
Residents will be proud to live in Havering	<input type="checkbox"/>

SUMMARY

This report outlines the responses received to the advertised proposals to change the existing Disc Parking Bays in Minster Way, Highfield Crescent and Upminster Road, to Pay & Display parking bays and recommends a further course of action.

The scheme is within St Andrews Ward

RECOMMENDATIONS

1. That the Highways Advisory Committee having considered this report and the representations made recommends to the **Cabinet Member for the Environment** that:
 - a. The proposals to covert the existing Disc Parking Bays to Pay and Display parking bays in Minster Way, Highfield Crescent and Upminster Road, as shown on the plan (ref: Upminster Bridge – Disc to P&D) appended to this report as Appendix A, be implemented as advertised;
 - b. The effect of the scheme be monitored.
2. Members note that the estimated cost of this scheme as set in this report is £7000 which can be funded from the capital allocation and the remaining £1500 will be met from the 2015/16 Minor Parking Schemes budget.

REPORT DETAIL

1.0 Background and outcome to Public Consultation

- 1.1 As part of the phasing out of the last few Disc Parking bays in the borough, at its meeting in January 2015, this Committee agreed in principle to the change of the existing Disc Parking Bays in Highfield Crescent, Minster Way and Upminster Road, to Pay & Display parking bays.
- 1.2 The proposals were subsequently designed and publicly advertised. A plan (ref: Upminster Bridge – Disc to P&D) of the proposals is appended to this report as **Appendix A**.
- 1.3 On 1st May 2015 residents who were perceived to be affected by the proposals, were advised of them by letter and plan. Eighteen statutory bodies were also consulted and site notices were placed at the location.
- 1.4 By the close of the consultation on the 22nd May 2015 no responses were received to the advertised proposals.

2.0 Outcome of Public Consultation

- 2.1 By the close of consultation, no responses were received to the proposals.

3.0 Staff Comments

- 2.1 As there were no adverse responses to the proposals, it is considered that they should be implemented as advertised.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to Lead Member the implementation of the above scheme.

The estimated cost to install the proposed Pay & Display machine as set out in this report is £7,000 which will be financed from the capital budget.

The estimated cost of implementing the proposals, including physical and advertising costs, as described above and shown on the attached plans is £1,500. These costs can be funded from the 2014/15 Minor Parking Schemes budget.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions are to be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Total costs will need to be contained within the specified budgets.

Legal implications and risks:

Pay & Display parking provisions require consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

It is anticipated that the enforcement and cash collection activities required for these proposals can be met from within current staff resources.

Equalities implications and risks:

The proposal is to change existing Disc Parking bays in Upminster Road, Minster Way and Highfield Crescent to Pay and Display bays.

The Council undertook a consultation with residents who were perceived to be affected by the proposals, as well as 18 statutory bodies. Site notices were also placed in the location. The Council received no responses.

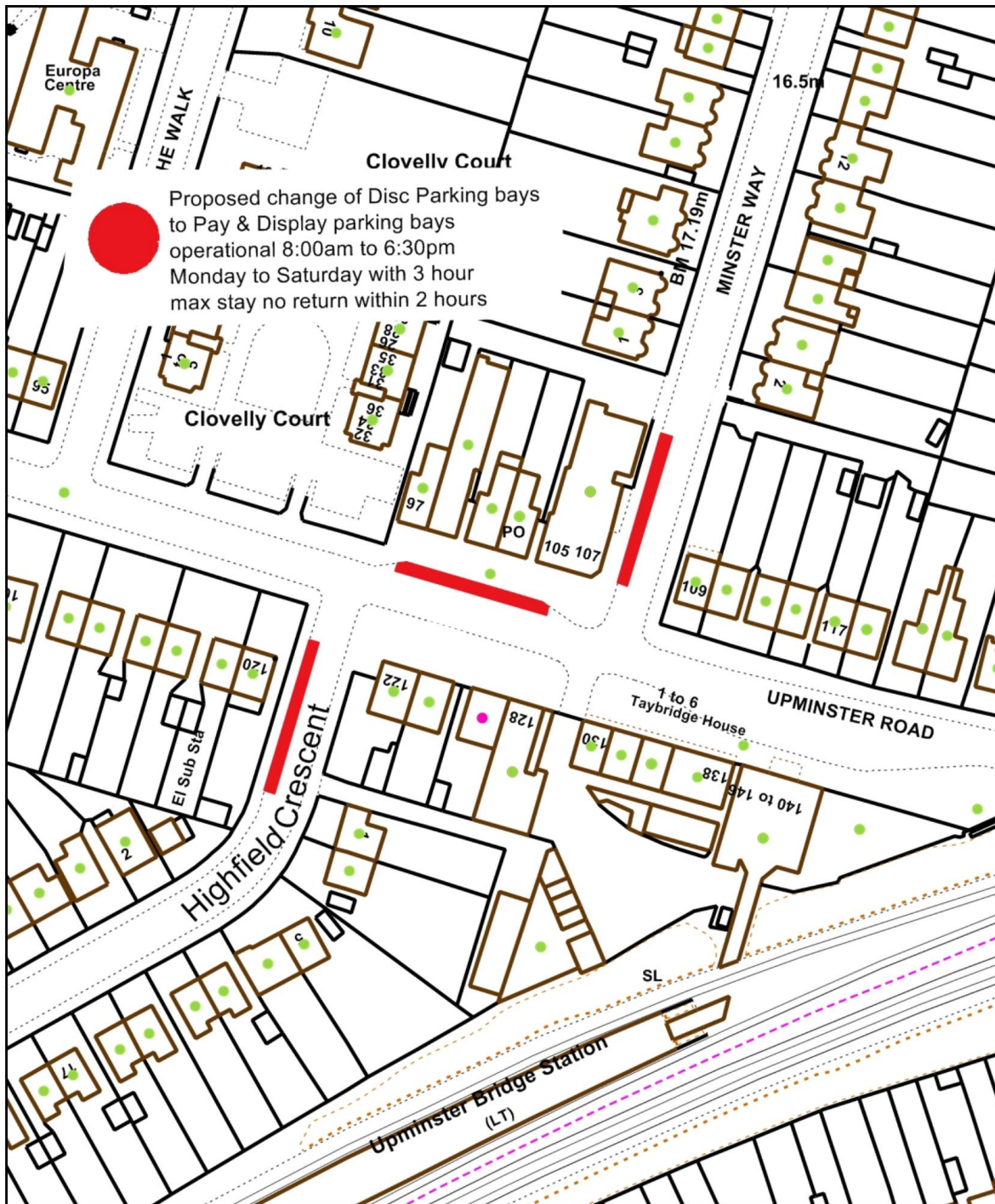
Parking restrictions have the potential to displace parking to adjacent areas, which may disadvantage residents living locally, people on low incomes, older people, children, younger people, disabled people and carers. The Council will be monitoring the effects of the scheme to mitigate any negative impact.



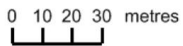

There will be some visual impact from the required signing and lining works. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access for disabled people, which will assist the Council in meeting its duty under the Equality Act 2010.

BACKGROUND PAPERS

Appendix A

Appendix A



<p>Upminster Bridge - Disc to P&D</p>	
	<p>Scale: 1:1000</p> <p>Date: 28 April 2015</p> 
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